

October 2020.

COVID-19 SAFE OPERATIONS

SASCU INDOOR MEMORIAL ARENA



**salmon arm
recreation**

SHUSWAP RECREATION SOCIETY

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your link to

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Introduction

Section 1.

This Safety Plan will outline the steps taken by the Shuswap Recreation Society to ensure that the SASCU Indoor Memorial Arena meet the recommendations of the Province, Provincial Health Officer (PHO), BCDC, WorkSafe BC and the City of Salmon Arm Occupational Health & Safety Division for their re-opening to minimize the risk of transmission of the COVID-19 virus.

Additionally, through guidance from British Columbia Recreation and Parks Association (BCRPA), Recreation Facilities Association of British Columbia (RFABC), and Via Sport, measures have been taken to assist with preventing the transmission of COVID-19 amongst our user and rental groups.

This Safety Plan will form the framework for employees, user groups and patrons as we adapt our operations to resume a level of business activity within our facilities while still faced with the threat of this pandemic.

It is through our combined efforts, cooperation, and sense of duty that we work together to minimize the risk to our employees, user groups, participants, renters, contractors, and greater community. Please do not hesitate to contact us should you require additional information and/or clarification, 250-832-4044

Thank you for your anticipated support and cooperation. Stay Safe.

All conditions and activities are subject to change at our sole discursion, or based on the directions of Provincial Guidelines

Facility Admission & Access

Section 2.

To mitigate risks related to the **SASCU Indoor Memorial Arena**, the following is a list of facility admission and access protocols:

The Shuswap Recreation Society and City of Salmon Arm staff, with respect to the SASCU Indoor Memorial Arena, will follow the directive of the PHO and all Orders, Notices and Guidance with regards to events and activities at our facility.

<https://www2.gov.bc.ca/gov/content/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/current-health-topics/covid-19-novel-coronavirus>

1. The main entrance shall be the designated drop off and pick up location unless otherwise outlined through users Return to Play plans. These will be reviewed individually.
2. Organizations and organizers will be responsible for ensuring that the maximum number persons permitted for their activity, as outlined by the PHO and posted at the facility, are maintained and being followed at their own discretion.
3. At the entrance, signs are installed to instruct patrons of their responsibility as follows:
 - DO NOT ENTER IF YOU HAVE:
 - COUGH, FEVER, SORE THROAT OR ARE EXPERIENCING BREATHING DIFFICULTIES and/or
 - BEEN IN CONTACT WITH SOMEONE WHO HAS CONTRACTED THE VIRUS IN THE LAST 14 DAYS
 - PLEASE WASH YOUR HANDS WITH SOAP AND WATER
 - PLEASE RESPECT SOCIAL DISTANCING WITHIN THE FACILITY
4. NO SPITTING ANYWHERE IN THE FACILITY

We cannot be certain that a person of any age will not contract COVID-19 at our facilities, and or while participating in a program

General Access

- 1 It is the responsibility of the organizer/organization to adhere to the maximum occupancy numbers as outlined throughout the facility as directed by the PHO.
- 2 User Groups will designate an ambassador that will ensure that their group follows the rules set out.
- 3 Entrances will have signage and floor markings to encourage physical distancing and to control permitted access within the facility.
- 4 A “Return to Play” plan is required to be submitted by each organizer/organization prior to their first bookings and can look for examples and further resources through <https://www.viasport.ca/return-sport>

User Group and Patron Safety

Section 3.

The health and safety of our user groups, patrons, participants, contractors, and employees is our number one priority. Several measures have been created to ensure the personal and collective wellbeing of all our patrons.

Patrons will be asked to conduct a self-assessment prior to entering the facility and will be asked not to proceed into the venue should they display any of the following symptoms:

- Fever
- Chills
- New or worsening cough
- Shortness of breath
- New muscle aches or headache
- Sore throat
- Have travelled outside of Canada within the last 14 days
- Are in close contact of a person who tested positive for COVID-19?

Hand Sanitizer: a 4L container of hand sanitizer with a hand pump will be provided upon entry of the facility

Physical Distancing: Patrons will be reminded to practice physical distancing by adhering to the 2-meter (6 foot) separation guideline.

Signage: signage will be posted through the facility to communicate a variety of key messaging reminders concerning health and hygiene, social distancing guidelines, capacity guidelines and to assist with directional flow throughout the facility

Washrooms: will be modified including urinals sectioned off to ensure appropriate distancing is applied. Washrooms will be stocked with hand soap and paper towel. Washrooms, lobby and lobby touch points will be cleaned 2x per week.

Physical distancing: floor markers and signage will be used to direct flow throughout the facility and in each of the designated areas.

User Groups/Private Renters: A return to play safety plan is required by all user groups and private renters.

Return to Play Safety Plan

Section 4.

All user groups renting municipal facilities are required to have a COVID-19 Safety Plan that clearly demonstrates how activities will be provided to align with the directives of the Provincial Health Officer, local authorities, and other relevant regulators

All user groups and private renters wishing to rent space at the SASCU Indoor Memorial Arena will be required to submit a Safety Plan, along with the appropriate insurance coverage.

Each local sport organization is expected to follow its Provincial Sport Organization's Return to Sport plan approved by its Board of Directors, referring to the guidelines provided for the sport sector by Via Sport. Other user groups are expected to have a similar plan outlining its safe practices to reduce transmission of COVID-19.

Sport groups should consider when developing their return to play plans in order to meet Provincial guidelines as set out by Via Sport.

User groups need to be flexible to accommodate and respond to changes in community. If you are unsure of restrictions within the community contact Interior Health.

Learn more at www.viasport.ca/return-sport

Facility Cleaning Protocols & Requirements

Section 5.

Dedicated Cleaners, will be responsible for the cleaning and disinfecting of the SASCU Indoor Memorial Arena **Twice per week** (washrooms, lobby, touch points)

Oxivir plus- concentrate disinfectant:

- 1:40 dilution preset through dispenser
- 5-minute dwell time
- No rinsing required

Oxivir Tb- Hospital Grade Disinfectant:

- Ready to use (RTU) Liquid
- 1-minute dwell time
- Effective against 28 pathogenic micro-organisms
- No rinsing required

Stride Citrus SC:

- neutral cleaner
- 1:128 dilution
- Dispenser regulated

Glance NA:

- Glass & multi surface cleaner
- 1:40 Dilution
- Dispenser regulated

Microfiber clothes:

- Color coded for specific jobs

Disposable gloves:

The **SASCU Indoor Memorial Arena** has involved frontline employees and supervisors in the creation of procedures for staff safety during the COVID-19 pandemic.

Areas identified where people gather (washrooms, lobbies)

- Surfaces identified which people touch often (doorknobs, light switches).
- Occupancy limits posted
- Identified rules and guidelines for how employees should conduct themselves.
- Clearly communicated new guidelines to staff through a combination of training and signage.
- Handwashing locations are visible and easily accessible.
- Policies are in place which specify when employees must wash their hands.
- Training provided for COVID-19 training procedures.
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- Policies are in place for employees who are showing symptoms of COVID-19.
- Staff should leave the building immediately after their shift ends.

Regular risk assessment and procedure review will occur to ensure safety for staff and patrons.

Service Providers

Section 6

All external contractors providing services within the SASCU Indoor Memorial Arena will be expected to follow and adhere to our facility guidelines and to submit their own service delivery safety protocols as they relate to mitigating the transmission of COVID-19.

All other service contractors will be requested to abide by the facility safety measures and to practice physical distancing while conducting work within the facility.